

APPLA Tuition's Privacy Notice

APPLA tuition is a non-statutory organisation that became a limited company in 2017. APPLA tuition tutors work with individuals on a one-to-one basis as well as in small groups. We have supported students in home and school environments since 2017. We became an accredited and approved Tuition Partner for the Department for Education's National Tutoring Programme in 2021.

APPLA tuition are committed to delivering a high standard service where safeguarding and promoting the welfare of children and young people who access our tutoring is paramount in all the work we do and all the decisions we take. Our service is geared towards boosting confidence and boosting grades and we aim to conduct ourselves ethically and with honesty and integrity.

In accordance with Data Protection regulations (2018) we are registered (ZB024092) with the Information Commissioner's office (ICO). We apply the General Data Protection Regulations (2018) to any personal information held in our systems.

Your rights

Under the Data Protection Act 2018, you have the right to find out what information the government and other organisations store about you. These include the right to:

- be informed about how your data is being used
- access personal data
- have incorrect data updated
- have data erased
- stop or restrict the processing of your data
- data portability (allowing you to get and reuse your data for different services)
- object to how your data is processed in certain circumstances

You also have rights when an organisation is using your personal data for:

- automated decision-making processes (without human involvement)
- profiling, for example to predict your behaviour or interests

The types of information and records use to run our service effectively can be found in more detail in our Information policy.

If you have any questions or concerns about the way in which we collect, hold, or process your personal data, please contact us by email.

Contact details:

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Telephone: 07375411248

**National
Tutoring
Programme** 